Partnership agreements: Guaranteed access time:

- Departments/PIs contributing to the purchase of an instrument or donating an instrument to the core may negotiate a guaranteed fraction of available instrument time for a defined time period (e.g., 3 years).

- The definition of available time should be stated for each agreement. This will depend upon the specific instrument and nature of its use. For example, in some cases it may correspond to week-day working hours (9-5, Monday-Friday) except holidays and time that the instrument is inoperable, such as due to maintenance, upgrades, or failure. Available time does not include periods of routine or unscheduled maintenance or instrument failure.

- All users pay full user fees, including the partnering Department/PI. This is to align with NIH guidelines.

- The partnering Department/PI will reserve Core instrument time on an equal basis as all other users. However, if the partnering Department/PI is unable to secure the guaranteed access time on this basis, the scheduling mechanism may be adjusted slightly, such as by allowing the partnering Department/PI to schedule time prior to allowing scheduling by other users.

- Guaranteed time will not accrue. If a partnering Department/PI uses less than their guaranteed time during a month, this will not roll over to an increased level of guaranteed time during the following month.